

Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors
 Work Session and Road Board Meeting
 August 28, 2023

WORK SESSION

Chair Matt Cruickshank called the Work Session to order at 6:30 p.m.

The below was read into the minutes.

1. Foreman's Reports:
Maintenance Financial and Work Program Reports

Mr. Anthony Winsor read the Foreman's Report –

Maintenance and Operations Update:

- Fall Sweeping is scheduled to begin September 1, 2023.
- Summer Crack Sealing was completed in sectors 5, 10, 17, 18, and part of 21.
- Storm system cleaning is still ongoing.
- Fall Maintenance will begin after all scheduled Capital Improvement Projects (C.I.P.) are completed, approximately September 18, 2023.

Capital Improvement Program (CIP):


- The difficulties obtaining access thru Aurora Borealis has pushed the Starnier Bridge Project to spring of 2014. Bridge plans are at 100% and ready to go out to bid.
- Delivery and production of materials for the Breckenridge lift station has been a challenge. Had to be postponed until the spring of 2024.
- Falling Water Creek culvert replacement has also been postponed until 2024. Design is 100% and ready to go out to bid.
- New projects were added to the 2023 CIP project list due to other projects being postponed: War Admiral, Ptarmigan, Glacier View, Upper Terrace, and Knik Vista.

Mr. Winsor requested community councils start working on their 2024 CIP wish lists.

Below documents submitted into the minutes:

MUNICIPALITY OF ANCHORAGE Public Works Department / Maintenance and Operations Eagle River Street Maintenance			
MEMORANDUM			
Date:	August 28, 2023		
To:	Matt Cruickshank, Chair, Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors		
From:	Anthony Winsor, Superintendent		
Subject:	Maintenance Financial Information Update		
2023 Budget - Contractual Services, 540640 as of 08/23/2023	Current:	May-23	
Airport Equipment Rental - Snow Dump Dozer Rental	\$ (4,384.81)	\$ (4,384.81)	
H&M Services - Sweeping	\$ (5,371.31)	\$ -	
Napoliellos LLC - Beetle Kill Tree Removal	\$ (2,940.00)	\$ (2,940.00)	
TOTAL ENCUMBERANCES	\$ (12,696.12)	\$ (7,324.81)	
2023 Budget - Contractual Services, 540640	3,276,483.00	3,276,483.00	
2023 Expenses	-2,222,976.92	-1,530,212.14	
Balance	1,053,506.08	1,746,270.86	
Less Encumbrances as of 08/23/2023	-12,696.12	-7,324.81	
Balance	1,040,809.96	1,738,946.05	
TOTAL AVAILABLE BALANCE:	1,040,809.96	1,738,946.05	
Fund Balance:			
Projected Fund Balance as of 12/31/2022	\$ 1,004,844.00	\$ 1,004,844.00	
Less 8.25% Bond Rating Designation	\$ (384,097.00)	\$ (384,097.00)	
Less Board of Supervisors Emergency Operating Designation	\$ (100,000.00)	\$ (100,000.00)	
UNAUDITED Fund Balance After Set Asides	\$ 520,747.00	\$ 520,747.00	

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MEMORANDUM		
Date:	August 28, 2023	
To:	Matt Cruickshank, Chair, Chugiak-Birchwood-Eagle River Rural Road Service Area, Board of Supervisors	
From:	Anthony Winsor, Superintendent	
Subject:	Capital Financial Information Update as of 08/23/2023	
CBERRRSA Mill Levy		
	419800 - Non-Grant Funding - CIP Projects	\$ 2,821,237.87
	TOTAL AVAILABLE MILL LEVY BALANCE:	\$ 2,821,237.87
CBERRRSA State Grants/Other Contributions 4199		
	Grant Amt	Balance
PW11016	Eagle River Traffic Mitigation	\$ 6,000,000.00 \$ 4,871,876.39
	TOTAL AVAILABLE CBERRRSA STATE GRANTS BALANCE:	\$ 6,000,000.00 \$ 4,871,876.39
	TOTAL	\$ 7,693,114.26

2. General Discussion and Calendaring:

Mr. Winsor updated the board on his meeting regarding Eagle River Traffic Mitigation. The administration agrees with giving the State money but feels it would be in the community's best interest use utilize the money to build infrastructure and connectability – the Centerfield connection road. The survey for the Central Business District would also be taken out of the Eagle River Traffic Mitigation grant. The board is concerned because there does not appear to be any movement regarding the Artillery Road Design. Mr. Chuck Homan mentioned expanding the bike trail to Old Glenn and safety improvements on Farm Avenue and Business Boulevard. Chair Cruickshank is requesting a time frame for the above-mentioned projects and the costs.

ROAD BOARD MEETING

Chair Cruickshank called the CBERRRSA Road Board meeting to order at 6:42 p.m.

A. ROLL CALL

Board Members Present: Chuck Homan, Matt Cruickshank, Blake Merrifield, Crystal Kennedy, Lee Hammermiester

Board Member(s) Absent: None

MOA Staff Present:

Anthony Winsor, Superintendent, Public Works, Maintenance and Operations, Eagle River Street Maintenance
 Heather Reed, Admin, Public Works, Maintenance and Operations, Eagle River Street Maintenance

B. MINUTES FROM PREVIOUS MEETING –

A MOTION was made by Ms. Crystal Kennedy to approve minutes from:

- May 22, 2023- Regular Meeting
- August 1, 2023 – Work Session
- April 18, 2023 – Special Meeting

Mr. Chuck Homan - SECONDED. The MOTION – PASSED unanimously.

C. SPECIAL PRESENTATIONS: None

D. PUBLIC HEARINGS (Non-Agenda Items): None

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E. OLD BUSINESS:

1. Starner Bridge Update:

Mr. Winsor spoke with the Alaska Fish & Game Department regarding the fish window. He was informed construction could be done in the water if completed by June 1, 2023.

Currently, there is no access to the back side of Starner Bridge. Construction on Starner Bridge will not start until there is access to the back side of the bridge.

2. CBERRRSA Wash Bay Building:

Nothing new to report.

3. Aurora Borealis:

This issue is in current negotiations. No new updates from contracted negotiator.

F. NEW BUSINESS:

1. Work Session – Immediate Actions (If Any)

A MOTION was made by Mr. Homan to include Glenn Highway and Artillery Road Interchange Design and Construction in the Metropolitan Transportation Plan (MTP) and the Statewide Transportation Improvement Program (STIPS).

Ms. Crystal Kennedy SECONDED. The MOTION – PASSED unanimously.

Chair Cruickshank informed the board that the Municipality of Anchorage is in the beginning stages of developing a Long-Range Transportation Plan.

G. FUTURE AGENDA ITEMS: None

H. ADJOURNMENT

With no further business before the Board, Chair Cruickshank adjourned the meeting at 7:52 p.m.



Matt Cruickshank, Chair



Anthony Winsor, Superintendent

Minutes approved September 25, 2023.